



MINUTES OF THE BOARD OF SPECIAL SELECTMEN'S MEETING
WITH THE TRANSFER STATION
DECEMBER 9, 2013
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard Gray, Jr., Ray Bates, Ronnie Brann and Jonathan Adams. Dan Gordon was absent.

Transfer Station Committee Members Present: Cheryl Pratt, Tom Reed and Moe Belanger.

Public Attending: Carl McLaughlin and Scott Schumacher. (Arrived at 6:35 p.m.)

Employees Attending: Theresa Haskell (*Town Manager*), Tim Coston (*Transfer Station Supervisor and Animal Control Officer*) and Debbie French (*Secretary to the BOS*).

Ray Bates called the meeting to order at 6:10 p.m. with the Pledge of Allegiance.

Public Comment: None.

Discussion of Transfer Station New Scales:

1) Theresa said that she has two quotes on the scales:

Maine Scale LLC quote for a total amount of \$41,030.00.

ACME Scale Company quote for a total amount of \$39,111.20. Carl McLaughlin and Scott Schumacher attended the meeting and went over their bid with the BOS and were able to answer all the questions that they had and all that the Transfer Station members had. Theresa went over the budget amounts for these with the BOS and she said that we are looking good. The BOS asked how much we have spent on this project so far and she said that to date we have paid out a total of \$173,496.00. After much discussion, **Jonathan Adams made a motion to award the bid to the ACME Scale Company in the amount of \$39,111.20 with a 50% down payment seconded by Rick Gray and approved 4-0-0.**

Town Manager's Items:

a) **Executive Session:** Jonathan Adams made a motion to go into executive session pursuant to 1 M.R.S.A. § 405 (6) (A) to discuss personnel matters at 7:46 p.m. and to include Town Manager, Theresa Haskell seconded by Ronnie Brann and approved 4-0-0. Theresa will take over the writing of the Minutes from this point forward tonight.

The BOS returned from executive session at 8:38 p.m. **Ray Bates made a motion to accept the fact that Town Clerk, Sarah Cunningham will be retiring as of January 3, 2014 seconded by Ronnie Brann and approved 4-0-0. Jonathan Adams made a motion to have the Town Manager, Theresa Haskell be the one to decide what the new job duties would entail seconded by Ronnie Brann and approved 4-0-0.**

Selectmen's Items: None.

Chairman Ray Bates adjourned the meeting at 8:39 p.m.

These minutes were approved by the Board of Selectmen on **December 17, 2013** as written.

The next Regular Board of Selectmen's Meeting will be on December 17, 2013 at 6:00 p.m. at the Town Hall.

Respectfully Submitted,

Debbie French
Secretary to the Board of Selectmen

Respectfully Submitted,

Theresa L. Haskell
Town Manager